

March 1, 2016 – Workshop Meeting

The workshop meeting of the Gardiner Town Board was held this evening at the Gardiner Town Hall at 7 PM. Present were Supervisor Majestic, Councilwoman Walls and Councilmen Dukler, Hinson & Reynolds. There were approximately 6± audience members.

### **ANNOUNCEMENTS**

March 12 – Corned Beef & Cabbage Dinner at the Gardiner Firehouse. Seating at 5 PM & 7 PM. Sponsored by the Gardiner Day Committee.

March 19 – Utah Non-Resident Firearm Permit Course Gardiner Firehouse, 12:30 -4:30 PM limited seating. Check website for more info.

March 25 – Town Hall Closed in observance of Good Friday.

### **SUMMER RECREATION 2016**

Summer Recreation registration is now underway. All previous campers will have until March 31 to mail in completed applications. New campers can register in person on April 1 & 2 at the Town Hall. More information on the website.

### **EXECUTIVE SESSION**

On motion of Councilman Dukler, seconded by Councilman Reynolds and carried, the Town Board entered into executive session at 7:02 PM for the purposes of discussing union contract and personnel.

### **LEAVE EXECUTIVE SESSION**

At 8:00 PM on motion of Councilman Hinson, seconded by Councilwoman Walls and carried, the Town Board left executive session and re-entered regular session.

### **HEALTH INSURANCE**

Board members have had the opportunity to review the various health insurance plans as presented to them last month. There will be an approximate increase of 19%. Supervisor Majestic has recommend the MVP Liberty Silver 3 plan which is the closest plan as the Town currently has. Decision will be made next week.

### **PROPERTY & CASUALTY INSURANCE**

Supervisor Majestic handed to each Board member information of the upcoming property & casualty insurance renewal she has received from Bob Stubbs of Marshall & Sterling.

### **ASSOCIATION OF TOWNS**

Councilwoman Walls attended the Association of Towns meeting in NYS in February. Ms Walls found out that amendments to any resolutions are not taken from the floor. It was suggested that she propose her own resolution and present it to them next year. Councilwoman Walls spoke of the various sessions she attended and many notes that she would be happy to share with other Town Board members.

### **HIGHWAY REPORT**

Superintendent Stiscia was present and informed the Board that the new generator is on order and suggested that the old generator could be listed on an on-line auction site for sale. It has been a slow winter with snow and all equipment is in good shape and salt shed is full. It was a

good winter for outdoor work. Mr. Stiscia asked if the funds have been transferred yet for Permanent Improvements. He cannot do the 284 Agreement until the funding is available. Superintendent Stiscia has been researching repair of the salt shed. He has found the company that made the now rotting supports and found that there is a 40 year warranty. He is working with them for testing and possible new supports. It may be easier to put the Dusenberre Road drainage improvements out to bid. Mr. Stiscia is suggesting 2 phases with each one bid on separately.

### **TIME CLOCK POLICY**

Supervisor Majestic has given the Town Board an amendment to the employee handbook, for their review, regarding a time clock policy. Town Board members discussed overtime, enforcement and disciplinary action.

### **SCOPE OF WORK – FRONT ENTRYWAY**

Supervisor Majestic had a scope of work prepared for the front entryway which was reviewed by Board members. The extent of work includes wood carpentry and concrete/masonry work. Councilman Hinson suggested adding fabric to the concrete. Board members may consider doing an RFP.

### **SHARED SERVICES – TOWN OF SHWANGUNK**

On motion of Councilwoman Walls, seconded by Councilman Dukler and carried, Supervisor Majestic was authorized to sign the shared services contract with the Town of Shawangunk for housing dogs in our dog shelter during the cold winter months.

### **TRANSFER STATION FEES**

Board members discussed increasing the per bag fee at the transfer station from \$3 per bag to \$4 per bag. This change would also increase all other fees from \$3 increments to \$4 increments. Board members also discussed a three (3) day vs. a four (4) day operational schedule. Councilwoman Walls suggested a master plan for the transfer station as well as a five (5) year budget.

### **EMPLOYEE PAY ADJUSTMENT MOTIONS**

There were several issues on pay/personal leave for a town employee and they were all address as follows:

A motion made by Councilwoman Walls, seconded by Councilman Reynolds and carried, to pay a town employee 4.5 hours at regular time to compensate her for the time worked on Election Day November 3, 2015. This does not set precedent for future compensation to any employees and in the future the transfer station will be closed on the listed holidays unless previous approval (2 weeks) has been given to be open on a holiday.

A motion made by Councilwoman Walls, seconded by Councilman Reynolds and carried, to pay a town employee 3 hours at regular time to compensate her for the time worked on Thanksgiving Eve November 25, 2015 when the Town Supervisor opted to close the Town Hall early. This will not set a precedent and any employee wishing to leave early on Thanksgiving Eve will use their own personal time.

A motion made by Councilwoman Walls, seconded by Councilman Reynolds and carried, to reimburse 4 hours of personal leave to a town employee for taking the Civil Service Exam. Said employee must use the personal leave time within 4 months or it will be converted to sick time. This does not set a precedent and in the future employees will not be paid for taking the civil service exam.

A motion made by Councilwoman Walls, seconded by Councilman Reynolds and carried, to pay a town employee 4 hours of overtime pay at the overtime rate. It is noted that no overtime will be compensated for without prior authorization.

A motion made Councilwoman Walls, seconded by Councilman Reynolds and carried, to reimburse 8 hours leave to a town employee for working a community service/education fair. Said employee must use the personal leave within 4 months or it will be converted to sick time. This does not set a precedent and in the future employees will not be compensated to attend this or any other fair.

**ADJOURNMENT**

On motion of Councilwoman Walls, seconded by Councilman Dukler ad carried, the meeting was adjourned at 9:45 PM.

Respectfully submitted,

Michelle L. Mosher  
Town Clerk